

Dear Bishop Leibold Families-

Please find some updates below in regards to our event on Friday. We are looking forward to celebrating our many accomplishments with you!

Every staff member will be assigned a spot for the BLS families to decorate. We have two drop-off times to drop anything you have for the teacher, signs, gifts, cards etc. Please note, this is not the school's final resource drop off or pick up. This is only for the year-end celebration.

- **Tuesday, May 19 from 9:00-12:00**
- **Wednesday, May 20 from 12:00-3:00**

**If you are unable to make these times, you are welcome to drop items in the mailbox in front of school at our Saint Henry Campus as well.**

On Thursday and Friday we have slots available for families to come and decorate the parking spots. (parking spot assignments attached). [Click here to sign up for a slot.](#)

Then the fun happens! At 5:00 the BLS staff will arrive, park in front of the school and walk up to the upper parking lot. All of the cards, posters, gifts will be in their decorated spots waiting to surprise them!

Families should enter shortly before 5:30 on the church side of the parking lot, cones will be set up, please pull into the rows. 8th-grade families will begin the parade at 5:30 by 1st having their car blessed and then winding through the parking lot. (route attached) Cheer, wave, celebrate your BLS staff, they will all be on your passenger side.

Then after you wind through the teachers, you will see all the 8th graders lining the driveway down to the lower parking lot! Wave and cheer for the BLS class of 2020, they will be on your driver's side.

Families of 8th graders will then park in the lower parking lot by the basketball hoops, and all other families will exit onto Springboro Pike.

A few reminders:

1. Sign up to decorate parking spots, be sure to keep your distance, but you can decorate more spots if you have time. Jill Gutendorf and Lauren Burtscher will be in the parking lot helping if you need anything and can grab anything you might have for the teachers.
2. We ask that you do not stop or get out of the car during the parade. There are several opportunities to drop off your cards, gifts, etc before the parade.

3. Want pictures? No problem! We will be taking lots of pictures of the event, and will even have pictures from the sky! Pictures of the parade, including the 8th-grade class picture (taken before the parade), will be available after the event.

