

Bishop Leibold School Advisory Board

Agenda, August 22, 2023

Fr. Fox, Pastor
Dr. Wallace, Principal
Fr. Jim Manning
Andrew Rathweg, Pres.
Katie Bach, VP
Morgan Pickerrell, Secretary

Diana Kessio (PTO)
Mike Monaghan (Interim, Athletics)
(excused)
Sue Wright (Finance Committee)
(excused)

Bob Gutendorf (excused)
Whitney Moore (excused)
Amanda Mascarenhas

1. CALL TO ORDER

- 1.1. Opening Prayer
- 1.2. Roll Call
- 1.3. Approval of Minutes
 - 1.3.1. Katie 1st, Amanda 2nd
- 1.4. Visitors
 - 1.4.1. Becky Kondritz, Senior Lead Teacher
 - 1.4.2. Brittany Fain, Parent
 - 1.4.3. Steve Allaire, Director of Operations

2. REPORTS

- 2.1. Finance Committee – Sue Wright - No report this meeting
- 2.2. PTO – Diana Kessio
 - 2.2.1. Back to school party well attended.
 - 2.2.2. Back to school supply drop coffee at both campuses well received.
 - 2.2.3. PTO parent mixer, Friday 8/25 at 6pm @ Bennett's. First 30 mins focused on new families.
 - 2.2.4. Volunteer signups underway; 12 total people signed up. 5 signed up for homeroom parents. Plan to repush communication out via email and Facebook.
 - 2.2.5. Donuts at OLGH Sept 6. Father Son event planning underway.
- 2.3. Athletics – Mike Monaghan (emailed report)
 - 2.3.1. Equipment in the garage has been purged and organized thanks to efforts from Steve and Tina.
 - 2.3.2. \$5000 cash infusion from the parish has helped get the budget in line to where we are not paying for the previous season's dues with the current season's fees.
 - 2.3.3. We had an end-of-season meeting with the sports directors to outline some fundraising opportunities to help keep costs down moving forward. Ideas include: Carwash at St Henry, concessions at UD basketball game, golf outing, reverse raffle.
 - 2.3.4. Soccer is off and running. Kristen Fecke will be running the intramural program this year.
 - 2.3.5. Golf: Katie Lacon, small but mighty team is coming together.
 - 2.3.6. Basketball Registration will open September 1. Brian Newell will be the director.
- 2.4. Principal's Report – Dr. Wallace (See Principal's Report for full update)
 - 2.4.1. 50th Anniversary of BLS to be celebrated in 2024. Planning is underway.
 - 2.4.2. Staff retreat held at Maria Stein. Focus on servant leadership and building community were themes.

- 2.4.3. 3rd grade students acclimating well to St. Henry campus.
- 2.4.4. Night lock installation has been completed at both campuses.
- 2.5. Enrollment Update – See Principals’ report for full enrollment update.
 - 2.5.1. Enrollment at 386 versus 325 at this time last year.
 - 2.5.1.1. K-8 highest enrollment in 6 years at 329 students.
 - 2.5.1.2. PS & PK enrollment has doubled in the last 2 years.
 - 2.5.2. Goal of 2 sections per grade, K-8. Focus on having balance enrollment and filling seats where staffing can support. Max enrollment number would be low 400’s for PS-8th.
- 2.6. Family of Parish Report – Father Fox
 - 2.6.1. Katie raises a question on server training and opportunity for next training. Father Fox notes he is working on a plan to allow for training and reinforcement/practice sessions. Looking at mentorship opportunities to support. John Wright, Director of Worship also engaged on planning.

3. **OPEN ITEMS**

- 3.1. Ed Choice Expansion
 - 3.1.1. 250 applications are in process. 79 students have not had applications submitted at this point.
 - 3.1.2. Excellent efforts by Azure in processing.
- 3.2. Board Elections
 - 3.2.1. School Board appointees for review by Father Fox. Andrew to send along.
- 3.3. 1:1 Technology

4. **NEW BUSINESS**

- 4.1. Parent Update Communication
 - 4.1.1. Suggestion by Katie Bach to have a “meet the teacher” opportunity for families impacted by near term teacher changes.
- 4.2. School Board Meeting Information Dissemination
 - 4.2.1. Post Meeting minutes to webpage – Morgan to send to Sarah.
 - 4.2.2. Add meeting dates to school calendar (Sarah) & Book Meeting Rooms (Morgan)
 - 4.2.2.1. Standing meeting on the 2nd Tuesday of each month.

5. **CLOSING PRAYER/MEETING ADJOURNMENT**

Next Meeting:

Tuesday, September 12th, 7:00-8:00pm, St. Henry Room at the PAC